

**CITY OF DELTONA, FLORIDA
BEAUTIFICATION ADVISORY BOARD
TUESDAY, MAY 26, 2009**

A regular meeting of the Beautification Advisory Board was held on Tuesday, May 26, 2009 at City Hall, 2nd Floor Conference Room, 2345 Providence Blvd., Deltona, Florida.

1. CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Chairman Al Manassa.

2. ROLL CALL:

Chairman	Al Manassa	Present
Vice Chairman	Barbara Willey	Present
Board Member	Gregory Delaine	Absent
Board member	George Gehring	Absent
Board member	David Llewellyn	Present
Board member	Gretchen Venn	Present
Board member	Leon Watkins	Verbally Resigned

Also present were: Glenn Whitcomb, Public Works Director (Acting), Crystal Harris, Administrative Assistant II and Rusty Pallotta, Public Works Foreman.

3. ADOPTION OF MINUTES:

Board member Venn motioned to adopt the minutes of April 28, 2009 with no changes, seconded by Board member Llewellyn. All were in favor, none were opposed.

4. OLD BUSINESS:

A. Discussion: Street Clean Up

Rusty supplied a list of streets that are usually in need of a trash pickup. The board decided to do the area of Courtland Blvd. near the skate park. The cleanup will take place on Saturday June 20, 2009 beginning at 0800hrs. The board will meet at the Skate Park and begin from there. It was stated that the Quarterly Report was due into the City Clerk's Office by noon on July 13th. Board member Venn asked if the street cleanup could be posted on the website and also asked if Mr. Lopez could be advised of it as well for coverage purposes. Secretary Harris described the two signs that were made for the board.

B. Discussion: Webpage Design Ideas

Chairman Manassa discussed ideas that he would like to see on the webpage as far as past events that the board took part in. Secretary Harris told the board that information would need to be submitted by the board as to what they would like to see on the website. Secretary Harris told the board that a brief description of the material is needed to be able to see what kind of layout the page will need.

Chairman Manassa stated that Lee Lopez has many pictures in the archives from previous events and that they could be used for the webpage. Chairman Manassa asked if the

mailboxes were approved and when they were going to be implemented. Vice Chairman Willey stated that she thought it was roughly going to be a year before all of the mailboxes were put up. Different roads where the mailboxes were going to be installed were discussed by the board.

C. Discussion: Commission Workshop

Chairman Manassa stated that the board was not on the last agenda for the Commission workshop. Vice Chairman Willey stated that she was in attendance of the workshop and that the board was not on the agenda. Chairman Manassa asked what was discussed, and Vice Chairman stated that the budget and the Land Development Code. Chairman Manassa asked when the next workshop date was and Secretary Harris replied that it was June 9th at 4:30pm.

Vice Chairman Willey stated that the Yard of The Quarter needs to be posted on the website. Chairman Manassa asked if any applications were submitted. No applications were received at that time. Secretary Harris asked about changing the verbatim on the application form regarding residents being able to nominate themselves. Board member Venn stated that it was discussed that it was ok for residents to nominate themselves and that the form does not state that they cannot. Vice Chairman Willey stated that if it was on the TV channel that she feels that more people would hear about the program. She also thinks that it would help to be able to download it from the website.

Board member Llewellyn asked if the board should go out and nominate yards for the first run since no applications were received. The verbatim of the application was reviewed to make sure that the board would not be in violation if they were to nominate people and it would not be in violation. Board member Venn pointed out that the actual board members could not be nominated for the program. Board member Venn stated that if everyone can find a nomination from their respective districts and bring it back to the next board meeting then they could decide on one to jump start the program. Vice Chairman Willey stated that she knew of a few locations but that some were outside of her district. Board member Venn stated that board members can nominate residents from out of their district and that they would just have to figure out which district the location is in. Vice Chairman Willey stated that the announcement of the winner could be made at the commission meeting so that everyone who is watching the meeting on TV will then know about the program. Chairman Manassa stated that the announcement would take place at the July 6th commission meeting.

Chairman Manassa stated that the Yard of the Quarter program is something that he would like to discuss at the commission workshop if the board gets to attend. Board member Venn stated that she would still like to discuss taking part in the revision of the Land Development Code. She stated that she thinks that the Beautification Board should be taking part in the revision, at least as far as the plants go. Board member Venn stated that the "Vision of Deltona" could serve as the third topic for the workshop. Board member Llewellyn asked what the Land Development Code entailed. Secretary Harris gave a general description that it refers to new construction and what they are required to

do as part of their landscape design. Board member Venn discussed in further detail about what the code is.

Chairman Manassa asked which department was doing the revision and it was stated that the Planning and Development department was in charge of it. Board member Llewellyn stated that the code could be a possible avenue for enhancing the current requirement of landscape only being maintained for one year after construction. Board member Venn stated that we need to make sure that as Deltona is developed that we push to make sure that landscape is replaced.

Vice Chairman Willey stated that if the board could not get on the workshop agenda then to request a joint meeting with them. Chairman Manassa asked who decides what goes on the workshop agenda. Secretary Harris replied that the topics are submitted to the City Manager's office for review and submitted to the City Manager, Mayor and Commission who choose which topics that they would like to discuss. Board member Llewellyn asked if the by-laws stated that we must meet with the commission and Chairman Manassa replied "No". Board member Venn stated that if the board cannot get into the workshop that maybe the Chairman should get up during the public comment section to discuss the issues.

Chairman Manassa asked when it would have to be submitted to get on the workshop agenda and it was stated that it should've carried over from last time. Board member Llewellyn also added that he had spoke with the City Manager briefly about getting added to a workshop. Board member Venn stated that she wants to make sure that the deadline does not pass to take part in the revision. Chairman Manassa recapped the three topics that they would like to discuss at a workshop. Board member Venn asked if a director has the authority to allow for a board to take part in something like the revision without getting the approval of the commission. Due to it being an advisory board, it was recommended that the board go through the commission.

5. NEW BUSINESS:

Vice Chairman Willey asked if the board wanted to take part in the showcase when the new environmental center opens. Chairman Manassa said that they would want to participate and that he would contact the County to see if they can take part in it. Board member Venn asked Vice Chairman Willey about the sign possibly being created by the high school students. She stated that it probably wouldn't be an issue, but that it wouldn't be until around August when school starts again. Board member Llewellyn stated once again that vendors often donate a blank banner and that the board may be able to get one donated.

Chairman Manassa stated that webpage design should be discussed. There was no other new business stated.

Board Member Comments:

Vice Chairman Willey stated that they need to start looking at those residents who are violating the watering restrictions. Mr. Whitcomb stated that Code Enforcement can be contacted regarding watering restriction violations.

Board member Llewellyn did not have any comments other than that he was disappointed that the board has not been able to meet with the commission. Chairman Manassa agreed with Board member Llewellyn.

Chairman Manassa stated his thoughts about the way that the perennial peanut planted on Providence looked due to the large amount of weeds that are now growing and have to be maintained by the Public Works department. Rusty responded that the roots have not completely reached their full strength which will eventually suffocate the weeds in the area.

Board member Llewellyn made one more comment about an article that he read about from another city where plants were donated for Arbor Day and he was wondering why we couldn't do the same for a median. Vice Chairman Willey stated that we would have to go through the County since it is a county road. She also stated that the County could really put some Crape Myrtle trees in the median and that it would make it look a lot better. Board member Llewellyn stated that could be something to discuss at another meeting.

There were no other board member comments.

6. **PUBLIC COMMENTS:**

There were no public comments.

ADJOURNMENT:

Vice Chairman Willey motioned to adjourn. Mr. Llewellyn seconded the motion. As there was no further business the Board adjourned at 7:32pm.

Approved this _____ day of _____, 2009.

Al Manassa, CHAIRMAN

ATTEST:

Crystal Harris, Administrative Assistant II