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**CITY OF DELTONA, FLORIDA
PARKS & RECREATION
SENIOR ADVISORY SUB-COMMITTEE MEETING
SATURDAY, DECEMBER 13, 2008**

A Regular Meeting of the Senior Advisory Sub-Committee was held on Saturday, December 13, 2008 at the Deltona Community Center, 980 Lakeshore Drive, Deltona, Florida.

1. CALL TO ORDER:

Chairperson, Eileen Gallagher called the meeting to order at 10:00 a.m.

2. ROLL CALL:

Senior Sub-Committee Chairperson	Eileen Gallagher	Present
Senior Sub-Committee Vice Chairperson	Bernice Ludvick	Excused
Senior Sub-Committee Member	Carl Bianchi	Present
Senior Sub-Committee Member	Zoe Clement	Present
Senior Sub-Committee Member	Bob Griffith	Present
Senior Sub-Committee Member	Elizabeth Griffith	Present
Senior Sub-Committee Member	Karoline Knezevich	Present
Senior Sub-Committee Member	Jean Lade	Present
Senior Sub-Committee Member	John Pierce	Present
Senior Sub-Committee Member	Janice Torpe	Excused

Also present: Steve Moore, Director for Parks and Recreation and Marlene Brown, Administrative Assistant.

3. SILENT INVOCATION:

The Chairperson asked for a moment of silent invocation.

4. a. APPROVAL OF MINUTES:

Motion by Zoe Clement, seconded by John Pierce to accept the Minutes of November 8, 2008 as presented. The motion was unanimously approved.

b. ADDITIONS OR DELETION TO AGENDA:

None

5. ANNOUNCEMENTS:

The following announcements were made: Music in the Courtyard and the Winter Wonderland at Wes Crile. Additional handouts included the Membership Circle and the location of Florida Health Service.

1 **6. CITIZEN COMMENTS:**
2

3 Mary Micelli and Beverly Pellon attended the meeting, indicating their desire to join this
4 board. Mrs. Brown will get the application forms to them.
5

6 **7. OLD BUSINESS:**
7

8 **a. Community Garden Project Update – Al Manassa:**
9

10 Mr. Manassa came back to the sub-committee meeting to give the group an update on the
11 garden project. He introduced himself to Mr. Moore and explained that he is also the Chairman
12 of the Beautification Advisory Board.
13

14 He told the committee members that they need to be patient and to use the winter months
15 to plan. He said the plan they had was adequate and that they should get plants with colors. He
16 commented that the layout was fine and that he had tried to solicit some nurseries he knew but
17 they were a little high, so he was going to work on it some more. He advised them to “plan
18 before you plan” so they know they have the resources. He said that February or March would
19 be a good time to start. He told them to have a soil test done to make sure the plants are
20 adequate; they needed to determine which plants would go where and then to have the area
21 weeded and cleaned. He advised that they should change out the plants according to the season.
22 He added that a lot of the plants there now are not native and as time goes on those should be
23 replaced with native plants. He suggested that as a group they should visit Lew Gardens in
24 Orlando. He told them that they have lots of room at the community center for growth and said
25 that they could propagate their own plants in a greenhouse right there on the property which has
26 a lot of potential. He cautioned them that they need to have the manpower afterwards or the
27 garden will go by the wayside.
28

29 Mary Micelli spoke up to say that Ms. Pellon was her best volunteer and that they would
30 find volunteers.
31

32 Mr. Manassa said he would be back in February so they could get quotes, decide on the
33 plants and have them ready for March. He suggested that they have the younger crowds do the
34 weeding and the veterans gardeners to have the enjoyment of maintaining the garden. He
35 advised that the group should budget for frost cloths for next winter.
36

37 Mr. Manassa invited the committee members to come to the first Bat House installation
38 at City Hall on January 23, 2009 between 10:00 a.m. and 12 noon. He said this will be the first
39 of many.
40

41 **b. Adult Dance update:**
42

43 The committee discussed the dance and asked if the electronic sign displayed on Ft.
44 Smith Blvd. could stay there for a longer period than it did for the last dance. Mr. Moore
45 suggested advertising it on the City’s public television station. Mr. Manassa suggested to them
46 that they might want to give special door prizes for early sale as an incentive to get more people

1 to attend. Mrs. Micelli said she would sell tickets to her seniors and she would announce it in
2 her Council on Aging newsletter going out on January 15, 2009.

3
4 The next dance is scheduled for Saturday, February 14, 2008 at the Wes Crile Gym and
5 the admission cost will be \$4.00.

6
7 **8. NEW BUSINESS:**

8
9 **a. Memorial Bench:**

10
11 At the last meeting the committee members had agreed and decided on the placement of
12 the bench and had agreed to give the \$10.00 balance from their monies to the Youth Advisory
13 Sub-Committee towards the purchase of their bench. The group discussed the wording that they
14 wished to have on the bench.

15
16 **Motion by Elizabeth Griffith, seconded by Karoline Knezevich for the wording on**
17 **the bench to read “Donated by the Parks and Recreation Senior Advisory Sub-Committee,**
18 **December 2008”. The motion was unanimously approved.**

19
20 **9. DIRECTOR COMMENTS:**

21
22 Mr. Moore told the committee that he will support them in the endeavors they undertake.
23 He explained that his background is landscape and turf and advised that it was important for
24 them to select the right place for the Community Garden so Parks personnel could determine
25 where to run the power source and the PVC pipe. He added that they would have to look for
26 roots from big trees in the vicinity of the garden to determine that these roots do not hurt the
27 planting schemes. He said he applauded their efforts and emphasized that he is fully on board to
28 make this happen for the committee. He said he liked the idea of the soil samples before-hand
29 and he wanted to add plants that would enhance the garden, based on the soil samples. He said it
30 was important for them to look at the plant list to see the tolerance these plants had for shade,
31 sun, water source, etc. and the time frame that the plant is due to come out the ground. Mr.
32 Moore said the water source was important and he did not see a well on the property so water
33 would most likely be City water. He said he would get together with Mr. Manassa to come up
34 with a good game plan for this garden. He also reminded the members that the garden will need
35 to be maintained.

36
37 Mr. Moore told them that turf is a big thing this time of year as Parks personnel are
38 preparing the fields for the spring season so they will have to plan for the installation of the
39 irrigation, mulch, etc.

40
41 Mrs. Griffith asked about getting some publicity and said that the City’s Newsletter
42 would be a good source. Mr. Moore responded that he would help with that. He also suggested
43 that they invite the members of the commission to their events by sending an invitation to their
44 secretary, Jean Oertli and suggested that this should include the ground breaking ceremony for
45 the garden. He told them they might be surprised by how much support they could get from the

1 commissioners. Mrs. Griffith suggested that they should advertise some of their events at the
2 Dance in February.

3
4 Ms. Lade told Mr. Moore that when the Senior Advisory Sub Committee hold dances and
5 make a profit, the monies so into the City's general fund so when they start planning for another
6 dance, they start with zero. She wanted to know if the profit could be used for their next dance
7 instead. Mr. Moore said he would take a look at that.

8
9 Ms. Clement asked Mr. Moore about the dedication of the rubberized trail at Wes Crile.
10 Mr. Moore responded that the Parks Department would be planning it but indicated that there
11 were still some things he was working on to make the trail a little more accessible like the
12 sprinkler system and the turf. Mr. Pierce indicated that the sprinkler system was coming on at
13 the wrong time. Mr. Moore told them that the sprinklers come on at 10:30 p.m., that there are 18
14 zones and that each zone runs for approximately 20 minutes so the sprinklers do not shut off
15 until about 5:30 a.m. He said he plans to cut it back to 10 minutes per zone.

16
17 Ms. Clement went on to tell him that Mr. Pierce and Mr. Bianchi had spent about a year
18 on the garden project and done all the legwork and she wanted to see them recognized at the
19 dedication.

20
21 Ms. Gallagher told Mr. Moore that this group likes to have on-going projects and if he
22 had any ideas he should keep them in mind. They worked on the rubberized trail, the dances and
23 the garden project. She said Mr. Pierce would soon be telling them they have nothing to do.

24
25 Mr. Moore told them that they needed to have a Master Plan for where they want to go as
26 a committee and how they plan to run their events in the future. The committee members told
27 him that they had a Master Plan that Patrice Murphy had presented a few months ago. Mrs.
28 Brown was asked to add this item to the January agenda.

29
30 Mr. Moore explained that Master Plans are supported by the City Commissioners with
31 funding obligations but we were unable to meet those funding obligations at this time. He
32 advised them to establish their goals, objectives and strategies and how they plan to meet those
33 goals.

34
35 **10. COMMITTEE COMMENTS:**

36
37 Mr. Bianchi talked about the benches and their placements. He said they were not for a
38 lifetime, more like 5 years. Mrs. Brown said she did not know where he got the 5 years from and
39 he said the benches are not permanent fixtures as they will rot. He said if they go out and sell
40 benches for so many dollars, they are giving those people 5 years with their name on the bench
41 and he wanted them to see where the bench would be going. He was advised that there are 18
42 parks in the City to choose from. It was determined that he wanted a layout of the parks. Mr.
43 Moore explained that the benches are placed in the parks on a permanent basis as other things
44 will be planted around them and said there is no dedicated time frame. He also said that Parks
45 will get calls if the benches need to be repaired and we will go out to repair them, regardless of
46 who pays for it. He said it is a great way for people to advertise.

1 Mrs. Griffith said there were a lot of good suggestions given at this meeting and said it
2 was a good meeting. Ms. Clement agreed with Mrs. Griffith and welcomed Mr. Moore to the
3 City; she felt he would be a big help to the committee. Mr. Pierce agreed with the other
4 comments and said he was looking forward to working in 2009. Mrs. Gallagher wished
5 everyone a happy holiday.

6
7 **12. ADJOURNMENT:**

8
9 There being no further business the meeting adjourned at 11:00 a.m.

10
11 **Motion by John Pierce, seconded by Bob Griffith to adjourn. The motion was**
12 **unanimously approved.**

13
14
15 Approved this _____ day of January 2009.

16
17
18
19 _____
20 Eileen Gallagher, Chairperson

21 ATTEST:

22
23 _____
24 Steve Moore
25 Director, Parks and Recreation
26 Senior Advisory Sub Committee
27