

**WILLIAM S. HARVEY SCHOLARSHIP SELECTION
COMMITTEE MEETING
MONDAY, JANUARY 5, 2009**

MINUTES

1. CALL TO ORDER

Ms. Fisher called the meeting to order at 6:30pm.

2. ROLL CALL

Peggy Fisher	Chair Person	Present
Dawn Drysdale	Vice Chair Person	Present
Heidi Hertzberg	Committee Member	Present
Jason Jones	Committee Member	Present
Bessie Robinson	Committee Member	Present
Alice Russell	Committee Member	Present – left at 6:55pm
Beverly Spitz	Committee Member	Excused Absence – Arrived at 6:50pm

3. APPROVAL OF MINUTES

A. November 20, 2008

Motion by Ms. Russell to approve the Minutes of November 20, 2008, seconded by Ms. Robinson. Minutes approved by unanimous vote.

4. OLD BUSINESS

A. Review Take Stock In Children Program

The Committee discussed the request of Ms. Lewis of Take Stock in Children to join their organization's efforts in awarding scholarships. After a brief discussion, the Committee decided not to join Take Stock in Children. After the City's scholarship program has been in effect for several years, the Committee can re-visit the request.

Motion to table the request for four (4) years was made by Mr. Jones and seconded by Ms. Robinson. The Committee voted unanimously.

B. Revised Scholarship Application

Ms. Murphy stated that she printed the wrong copy of the application. She asked that this subject be tabled to the next meeting.

5. NEW BUSINESS

A. Selection of Chairperson

Ms. Fisher nominated Mr. Jones for the Chairperson position. Mr. Jones nominated Ms. Drysdale for the Chairperson position. After a brief discussion by the Committee, Ms. Fisher called for a motion.

Motion by Ms. Robinson to elect Mr. Jones for Chairperson seconded by Ms. Hertzberg. The vote was unanimous to elect Mr. Jones for Chairman of the Committee and keep Ms. Drysdale in the Vice Chairperson position.

Mr. Jones took over as Chairman of the Committee.

B. Timeline for Applications, Selection and Awards

After a brief discussion, the Committee decided on the following timeline:

January 20, 2009	Application Availability.
March 16, 2009	Application Deadline.
March 18, 2009	Committee Meeting – Committee Members pick up applications for ranking and discuss ranking requirements.
April 7, 2009	Committee Meeting – Committee Members discuss the ranking process and scholarship selection.
April 20, 2009	City Commission Meeting – Committee submit recommendations to the City Commission for approval.
May, 2009	Awards Ceremonies – to be conducted at high schools and City Commission Meeting.

The Committee decided that since the next meeting is scheduled for March 18, 2009, and the applications must be available on January 20, 2009, that Ms. Murphy email them the correct copy the next day, January 6, 2009.

C. Next Meeting Date

March 18, 2009

6. PUBLIC COMMENTS – Citizen comments limited to items on the agenda (4 minute maximum length per speaker)

None.

7. MEMBER COMMENTS

Ms. Murphy stated that she had a meeting with a recipient of a 2008 scholarship. The student is transferring to a non-accredited school. Ms. Murphy informed the student that one of the stipulations for scholarship award is that each student attend an accredited school. She told the student that the scholarship money would have to be refunded to the City.

8. ADJOURNMENT

The meeting was adjourned at 7:05pm.

Jason Jones, Chairman

Jean Oertli, Executive Assistant/
Recording Secretary