

**CITY OF DELTONA, FLORIDA
BEAUTIFICATION ADVISORY BOARD
TUESDAY, AUGUST 25, 2009**

A regular meeting of the Beautification Advisory Board was held on Tuesday, August 25, 2009 at City Hall, 2nd Floor Conference Room, 2345 Providence Blvd., Deltona, Florida.

1. CALL TO ORDER

The meeting was called to order at 6:30pm by Vice Chairman Willey.

2. ROLL CALL:

Chairman	Al Manassa	Absent
Vice Chairman	Barbara Willey	Present
Board member	Gregory Delaine	Present
Board member	George Gehring	Present
Board member	David Llewellyn	Absent
Board member	Gretchen Venn	Present
Board member	Jason Bridgewater	Present

Also present were: Glenn Whitcomb, Public Works Director and Jacque Cioffi, Accounting Technician.

3. ADOPTION OF MINUTES:

Board member Gehring motioned to adopt the minutes of June 23, 2009 and July 28, 2009, seconded by Board member Delaine. All were in favor, none were opposed.

4. OLD BUSINESS:

A. Discussion: Commission Workshop Recap

Board member Gehring stated that there were several good suggestions that came about from the workshop. He stated that a resident expressed his negative view of planting wildflowers in the medians. Board member Venn stated that DOT provides wildflowers at no cost. Board member Gehring stated that some of the commissioners liked the idea of wildflowers. Board member Venn asked how many board members were able to attend the workshop and it was acknowledged that four members were able to attend. Board member Venn expressed her disappointment with the flow of communication that was received about the workshop taking place. Board member Gehring stated that he would like to discuss time adjustment in the new business section of the meeting.

Board member Venn stated that she had a lot of ideas to discuss about the Land Development Code, so she would have liked to have attended. Vice Chairman Willey stated that there was not that much discussion regarding the Land Development Code. Vice Chairman Willey stated that the Commission was very receptive to everything that the board members mentioned. She also stated that the board invited the Commission to attend the regularly scheduled board meetings.

Board member Gehring stated that it was mentioned to the Commission about the lack of a budget and that was the idea for wildflowers. Board member Gehring stated that a letter was drafted by the County for the removal of all of the plants on Providence Blvd. Vice Chairman Willey stated that she believe that it stemmed from a complaint regarding not being able to see the cars on the other side of the street. Board member Gehring stated that he and others drove down the street and did not see an issue with the current plants as they regard to driving site issues.

Mr. Whitcomb stated that trimming was conducted recently and that he didn't think that there were going to be any further issues. He went on to state that after receiving the letter that they went out there immediately and it has since been set up to have the County representative come back out to inspect it. Vice Chairman Willey stated that they also discussed the areas at the entrances to Deltona where DOT does not mow frequently. Board member Delaine stated that it was mowed the following day.

Vice Chairman Willey discussed what she noticed that she believed the City employees doing the grass cutting may have been doing in error. Mr. Whitcomb stated that he would look into it. Vice Chairman Willey stated that the Florida Wildflower Commission provides wildflowers at no cost. Board member Venn confirmed that is where her place of employment gets them for free as well thru DOT. Vice Chairman Willey discussed the features of wildflowers that need to be considered when planting them. Board member Venn stated that small signs could be placed where the seeds would grow so that people would know what they are.

Board member Delaine stated that the Victory Garden was also discussed at the meeting. Vice Chairman Willey stated that a Victory Garden speaker should speak at the Commission meeting since so many people view them.

B. Discussion: Land Development Code

Board member Venn stated that she didn't have much to discuss at the meeting regarding the Land Development Code as she thought Tom Burbank of the City was going to be attending. She thought that he would come to talk about where the City was on the Land Development update. Board member Venn went on to state that she sent a portion of the code to the Secretary to be distributed. Vice Chairman Willey asked if she had ideas and Board member Venn replied that she just thought that the board would want to discuss it. Board member Venn expressed that she thought that looking at the code as it pertains to the buffer zones would be of importance. Mr. Whitcomb stated that he would get with Tom to see if he can attend the next board meeting. Board member Venn stated that she would like to know where the City was with regarding the changes.

Vice Chairman Willey stated that she feels that trees should be maintained for two years instead of one and also that they should replace a dead tree earlier than a year later. Board member Venn stated that it would involve assistance with Code Enforcement. Board member Bridgewater stated that the code should state that involved parties should be required to keep the entire Land Development code up to standard up to two years. He went on to state that around 11 months and 23 months that somebody should go out there to make sure that the landscape is still up to code and enforce the violations. He stated

that Lake County currently practices this. Board member Venn stated that the Development Order should include those provisions prior to being released.

Board member Venn stated that she didn't think that the residential areas were not following the code as far as to tree requirements. Again Mr. Whitcomb stated that he would contact Tom. Vice Chairman Willey stated that Cypress Mulch should not be allowed due to the way that it is created. She went on to state that sprinkler systems should also be monitored so that they cannot be used during the day. Board member Bridgewater stated that businesses are required to have rain sensors on their irrigation and an irrigation controller. Board member Venn stated that the water wise information contains good information regarding plants. Vice Chairman Willey stated that fences should be maintained as well. She instructed board members to go through the portion of the code and write down their ideas.

Board member Bridgewater stated that he wanted to look into mitigation for tree removal. Vice Chairman Willey stated that she knew of a place that made you plant a tree when you removed one.

C. Discussion: Renderings

No discussion was made on these items.

D. Discussion: Webpage Design / Newsletter

Board member Delaine stated that the webpage is still in motion. He stated that the deadline for submission of items to be included in the City newsletter is September 7th. Board member Delaine stated that ideas can be submitted to Mrs. Harris who then can pass them along to the appropriate personnel. Board member Bridgewater stated that he was not familiar with the newsletter in which the board was talking about.

Board member Venn stated that he could also view it on line. She went on to state that the Yard of the Quarter was going to be advertised in the newsletter. Board member Venn recited the top portion of the Yard of the Quarter application. She also stated that the next street cleanup should be advertised. Board member Delaine brought up October 24th as a possible date for cleanup. The board agreed to this date. Board member Venn asked Mr. Whitcomb which street would be a good area for cleanup and he replied with Tivoli. The board agreed to use Tivoli to host the next cleanup and meet at 0800am at the Church on Normandy. Mr. Whitcomb advised the board that the City is hosting its annual Spooktacular event that evening at the sporting complex.

Board member Gehring would like to put in the newsletter about littering concerning take out trash. Board member Delaine stated that he would speak with Mrs. Harris regarding getting the items in the newsletter.

E. Discussion: Public Market Table

Board member Delaine asked when the market met and he was told every Saturday. Board member Gehring discussed a health issue that hinders him from being outside during the heat so he did not think that he would be able to man a table at the market until it cools down. Board member Delaine stated that it should be placed on the agenda again

next month. Vice Chairman Willey added that would be good so that Chairman Manassa could add his thoughts since he was the one pushing the idea.

5. NEW BUSINESS:

Board member Gehring stated brought up the issue with the current start time of the meeting. Board member Venn stated that beginning at 7pm would be more beneficial. Board member Delaine stated that he will let Mrs. Harris know about getting an email sent as a reminder about the meeting. Board member Delaine questioned how the board should go about voting on the matter. The board members stated that it should be added onto the next agenda for vote.

Mrs. Cioffi reported to the board members that Kayla with Volusia County Parks and Recreation would like one of the board members to call her regarding the opening ceremony for the Lyonia Preserve. Board member Venn questioned the date of the ceremony and Vice Chairman Willey replied that she thought it was on October 17th.

Vice Chairman Willey stated that the Commission was informed about the litter campaign at the workshop. Board member Gehring passed around an example of literature that he gets from the America Beautiful organization since he is a member. He went on to discuss some other laws that he know about from other areas.

Board member Bridgewater asked for clarification on the Yard of the Quarter and Board member Venn replied confirmed that native / xeriscape trees were preferred but not a prerequisite. Vice Chairman Willey stated that the first Yard of the Quarter should be chosen next month.

Board member Gehring stated that there should be a Yard of the Quarter for businesses.

Board Member Comments:

There were no board member comments.

6. PUBLIC COMMENTS:

No public was in attendance.

ADJOURNMENT:

Board member Venn motioned to adjourn. Board member Gehring seconded the motion. As there was no further business the Board adjourned at 7:30pm.

Approved this _____ day of _____, 2009.

ATTEST:

Al Manassa, CHAIRMAN

Crystal Harris, Administrative Assistant II