



**CITY OF DELTONA, FLORIDA
PLANNING & ZONING BOARD
WEDNESDAY, APRIL 15, 2009**

REGULAR MEETING MINUTES

A Regular Meeting of the Planning and Zoning Board was held on Wednesday, April 15, 2009 at the City Commission Chambers, located at 2345 Providence Boulevard, Deltona, Florida 32725.

1. CALL TO ORDER:

Chairman Diane Miller called the meeting to order at 6: 30 p.m.

2. ROLL CALL:

| | | |
|------------------|-------------------|----------------|
| Chairman | Diane Miller | Present |
| Vice Chairperson | Victor Ramos | Present |
| Secretary | Katrina Lacey | Present |
| Board Member | Herbert Christian | Absent |
| Board Member | John Porta | Absent |
| Board Member | Ed Alvarado | Present |
| Board Member | Wesley Kihlmire | Present |

Also present were Tom Burbank, Planning Manager; Randall Hanson, Assistant City Attorney; and Sherri Campbell, Board Secretary.

3. APPROVAL OF MINUTES:

A. Regular Meeting Minutes:

1. Regular Planning & Zoning Board Meeting – March 18, 2009

Wesley Kihlmire made a motion for approval of the March 18, 2009 regular meeting minutes. Ed Alvarado seconded the motion. The motion carried unanimously.

4. **ANNOUNCEMENTS:**

5. **OLD BUSINESS:**

6. **NEW BUSINESS:**

7. **OTHER BUSINESS:**

A. **Module 2 of the Unified Land Development Code:**

Wesley Kihlmire pointed out discrepancies, such as driveway design making no mention of the apron, and all pedestrian facilities should be ADA compliant. He also noted typographical errors in the Parking Space Designation and Landscape Plan sections.

Diane Miller asked about the driveway distance on corner lots, what parking lot reservoirs were, and who maintained the signals at intersections. She also noted typographical errors pertaining to access required and visibility triangles.

B. **Module 3 of the Unified Land Development Code:** Presented by Tom Burbank; Planning Manager.

8. **TRAINING:** NONE

9. **DISCUSSION:**

- A. **By the Board**
- B. **By the City Attorney**
- C. **By the Director of Development Services**

10. ADJOURNMENT:

A motion was made by Katrina Ekman to adjourn the meeting; it was seconded by Victor Ramos. The motion was unanimously approved.

MEETING ADJOURNED AT 7:05 p.m.

Approved this 20th day of May, 2009

ATTEST:

Sherri Campbell, Recording Secretary

Diane Miller, Chairman