

**CITY OF DELTONA, FLORIDA
BEAUTIFICATION ADVISORY BOARD
TUESDAY, SEPTEMBER 22, 2009**

A regular meeting of the Beautification Advisory Board was held on Tuesday, September 22, 2009 at City Hall, 2nd Floor Conference Room, 2345 Providence Blvd., Deltona, Florida.

1. CALL TO ORDER

The meeting was called to order at 6:30pm by Chairman Manassa.

2. ROLL CALL:

Chairman	Al Manassa	Present
Vice Chairman	Barbara Willey	Present
Board member	Gregory Delaine	Present
Board member	George Gehring	Present
Board member	David Llewellyn	Absent
Board member	Gretchen Venn	Absent
Board member	Jason Bridgewater	Present

Also present were: Mike Muhr, Field Ops Supervisor and Crystal Harris, Administrative Assistant II.

3. ADOPTION OF MINUTES:

Vice Chairman Willey motioned to adopt the minutes of August 25, 2009, seconded by Board member Gehring. All were in favor, none were opposed.

4. OLD BUSINESS:

A. Discussion: Lyonia Preserve Opening Ceremony

Chairman Manassa stated that the grand opening is on October 17, 2009. Board member Gehring stated that he saw the opening time to be 0930 in the newspaper. Vice Chairman Willey stated that she tried contacting the representatives but was unsuccessful. She stated that she would continue to call. Chairman Manassa described the layout of the new facility. Secretary Harris stated that the Board does have table secured at the opening event but that the Board should get their information together since there is not going to be another meeting prior to the event.

Chairman Manassa stated that he still had Bat House material that he can pass out. Board members discussed what shift times that they would be available for. Chairman Manassa stated that he would like to get the website going to be able to advertise events like this as well as have flyers to hand out at the event. Board member Gehring asked about items to pass out from the City and Secretary Harris stated that she did not have any.

B. Discussion: Award Yard of the Quarter

Vice Chairman Willey stated that the opening would be the perfect place to announce the first Yard of the Quarter. Secretary Harris reiterated the current schedule that was laid out by the Board. Vice Chairman Willey stated that there was one submission. Board member Gehring asked if the board members were required to go out and look at the yard that was submitted. Board member Bridgewater stated that he had two yards in mind but that they let their yards go down so they are no long qualified. Board members discussed different features that they have seen throughout yards in Deltona. Vice Chairman Willey stated that she would speak with the resident regarding the award. Board member Bridgewater stated that each board member could go out to the site and then let Secretary Harris know whether they agree or not.

Board member Gehring stated that he would like to be able to award the resident with the actual sign. Secretary Harris confirmed that the signs were available. The board members agreed on the property based on the photo and that they would call if they felt otherwise after viewing the property.

C. Discussion: Yard of the Quarter for Businesses.

Vice Chairman Willey stated that the KFC has always had nice looking landscape. Possible criteria was discussed by board members, but nothing was confirmed. Board member Bridgewater stated that one thing about commercial properties is that they usually have a company come in to install and maintain their landscaping for at least one year. He stated that he feels that the timeframe would have to be around 2 years before they should be considered for nomination. Vice Chairman stated that this idea was brought up by several board members over time. Board members are to bring in their criteria ideas to the next meeting.

D. Discussion: Public Market Table

Chairman Manassa stated that he went out to the market a few Saturdays and that there were a limited number of vendors. He stated that he didn't feel that a table was beneficial at the market. Board member Delaine motioned to remove the public market table idea, it was seconded by Board member Bridgewater.

E. Discussion: Board Meeting Time

Board member Gehring stated that he was ok with the 6:30 time but was concerned for those that worked. The proposed change would have the meeting begin at 7:00pm.

F. Land Development Code

Chairman Manassa stated that the Land Development Code was focused for Board Member Venn who was not present for the meeting. Secretary Harris informed the Board that Tom Burbank might be in attendance for the October meeting to discuss the Land Development Code. Secretary Harris stated a brief description of what Tom Burbank

stated relating to the current Land Development Code process. Secretary Harris informed the board that they should have all of their ideas properly documented for the meeting.

Board member Bridgewater discussed a point of view that he had regarding taxes related to trees. He stated that he would like the board to keep in mind how taxes can affect the development of an area. Further discussion of the Land Development Code was tabled until the October meeting.

5. NEW BUSINESS:

Board member Delaine stated that he missed the September 7th newsletter but that he would get the schedule for the next one. He stated that he would like to have the website going by the holidays. Secretary Harris told the board that the website was in the works and that it should be available the next day for viewing. Chairman Manassa stated that he would like to see a portion of the website have a place to share previous and future events that the board takes part in.

Board member Gehring stated that he recently went to his local neighborhood watch meeting and stated that he could hand out flyers there. Chairman Manassa commented that the board could possibly provide information on good plants to have for security purposes.

Board member Bridgewater noted a typo in the Yard of the Quarter paperwork. He also inquired about the debris along I-4 as to who is responsible for picking it up. Board members responded that FDOT would be the agency to contact.

Board member Delaine reminded the board about the street cleanup scheduled for October 24th near Tivoli.

Chairman Manassa asked Board member Gehring the status of the no littering flyers that he had. Secretary Harris stated that it would have to be approved by the Commission to be able to be posted at the restaurants on behalf of the Beautification Board.

Vice Chairman Willey stated that she would try to get a time for the showcase once the library opens.

Chairman Manassa asked if Board member Bridgewater could possibly provide some educational assistance to the public in the future as far as how to landscape. Board member Bridgewater agreed with that idea.

Board Member Comments:

Chairman Manassa stated that board members need to inform Secretary Harris if they would like to serve another term next year. All board members present stated that they would like to serve another term. There were no other board member comments.

6. PUBLIC COMMENTS:

7. No public was in attendance.

ADJOURNMENT:

Vice Chairman Willey motioned to adjourn. Board member Delaine seconded the motion. As there was no further business the Board adjourned at 7:45pm.

Approved this _____ day of _____, 2009.

ATTEST:

Al Manassa, CHAIRMAN

Crystal Harris, Administrative Assistant II