

# Payment

The City of Deltona pays all monthly bills for electrical use and fixture and pole rentals. Property owners will be billed annually, for their prorated share of the costs through their property tax bills.



# Checklist

1. Do you have the signatures of either 51% (fifty-one percent) of the total land owners or owners of 51% (fifty one percent) of the total lands within the proposed district?

2. Do you have a copy of the recorded plat for the subdivision with the benefited area outlined?

Or

3. If the area is not within a subdivision, then do you have a legal description of the boundaries described by metes and bounds and plotted as a property ownership map?

4. Have you supplied all the information requested on the Petition?

5. Have you included the name, address and telephone number(s) of the District's Official Representative?



# Questions

If you have any questions about the City of Deltona's Streetlighting District Program, please contact the City's Public Works Department @ (386) 878-8950 or the City Clerk's Office at (386) 878-8100.



**N** EIGHBORHOOD  
**I** MPROVEMENT  
**P** ROGRAM  
**S** TREETLIGHTING  
**D** ISTRICTS



*A citizen's guide to the City of Deltona's Streetlighting Districts' Program*

## Introduction...

So you and your neighbors are interested in seeing improvements in your neighborhood. You may want to have streetlights. How do you go about getting it done? This pamphlet shows residents how to participate in the City's Neighborhood Improvement Program.

## Preparing the Petition...

The first step in creating a Streetlighting District for your area is to put together a special petition and get at least a majority [51%] of the property owners in the area involved or the owners of at least a majority of the property in the area involved to sign the petition form. These forms are available at the City Clerk's Office located at Deltona City Hall at 2345 Providence Blvd., 2<sup>nd</sup> floor, or by calling City Hall at (386) 878-8100.

## The petition must contain...

- ◆ Designation of the proposed boundaries of the area to be improved.
- ◆ General description of improvements desired.
- ◆ Statement of the total number of feet for the number of lots to be benefited by the improvements.
- ◆ Legal descriptions of petitioners' property opposite their signatures.
- ◆ Property ownership map of the benefited areas.
- ◆ Name, address and telephone number of individual who will act as official representative of the petitioners.

## Submitting the Petition...

Once the petition is in order, present it to the City's Public Works Department. City staff will evaluate it, assist in further completion, and forward the request to the City's Engineering Division.

## Preliminary Assessment Roll Prepared...

City staff will review the request and define the area to be included in the special service Streetlighting District. **An estimate of the annual special service charge per lot within the District is provided to the property owners prior to City staff presenting any recommendations to the City Commission.** Once the property owners approve the estimated service charge, City staff prepares the appropriate resolutions and preliminary assessment roll. The resolution will include the total estimated charge, and the method of payment. The roll will spell out how much each property owner is scheduled to pay per lot or parcel owned within the Streetlighting District.

Creation of a Streetlighting District requires the adoption of two resolutions by the City Commission. The first resolution is a preliminary resolution, which schedules the public hearing. The final assessment resolution is held at a public hearing of the City Commission where residents can voice their support or opposition of the proposed Streetlighting District.

## Adoption of Resolution and Assessment Roll-Public Hearing.

After written notification and publication of a legal ad, the City Commission will conduct a public hearing on the proposed resolution and assessment roll.

Before the hearing, each affected owner is notified in writing about the proposed property improvements, the total amount he or she is scheduled to pay on each lot or parcel owned, and the date, time and place of the public hearing. At the hearing, each property owner will have a chance to comment about the proposed Streetlighting District and special service charge.

The City Commission will adopt or reject the project by majority vote on the proposed resolution and final assessment roll. After adoption of the resolution, the streetlights are scheduled for construction and installation will begin.

## What about the cost?

Each property owner within a Streetlighting District pays for improvements by a special service charge via their annual tax bills. The amount you pay depends on the type of improvement. The amount you pay in relation to your neighbors depends on how much benefit you receive from the improvement, and may be determined by such factors as front footage (the distance of your property from the improvement), the area benefited by the improvement or a combination of both. **The average annual charge is \$25.00 to \$100.00 per year per lot, dependent upon the number and type of streetlights selected by the property owners within the Streetlighting District.**