



**CITY OF DELTONA
SEEKING ONE INDIVIDUAL TO THE
FIREFIGHTERS' PENSION PLAN, BOARD OF TRUSTEES**

The City of Deltona is currently looking for one (1) individual interested in serving on the Firefighters' Pension Plan, Board of Trustees. The one (1) member will be a full voting member appointed by the majority of the previous four (4) Board of Trustees.

Individuals appointed to this Board serve two-year terms in a non-paid capacity. The duties and responsibilities of the Board shall include, but not necessarily be limited to, the following:

- 1) To construe the provisions of the Plan and determine all questions arising hereunder;
- 2) To determine all questions relating to eligibility and participation;
- 3) To determine and certify the amount of all retirement allowances or other benefits hereunder;
- 4) To establish uniform rules and procedures to be followed for administrative purposes, benefit applications and all matters required to administer the Plan;
- 5) To distribute to participants, at regular intervals, information concerning the Plan;
- 6) To receive and process all applications for benefits;
- 7) To authorize all payments whatsoever from the Fund, and to notify the disbursing agent, in writing, of approved benefit payments and other expenditures arising through operation of the Plan and Fund;
- 8) To have performed actuarial studies and valuations at least as often as required by law, and make recommendations regarding any and all changes in the provisions of the Plan; and
- 9) To perform such other duties as are required to prudently administer the Plan.

The Firefighters' Pension Plan, Board of Trustees meets on an as needed basis, at least quarterly, at 4:00 p.m. The meetings are held in the City Hall, 2nd Floor Conference Room, 2345 Providence Blvd. Appointments to this Board will be made by in accordance with the laws and ordinances of the City. Individuals appointed to this Board must be residents of the City of Deltona.

If interested, contact the City Clerk's Office for a Board application at (386) 878-8500, or download an application or apply on-line on our City WebPage at www.deltonafl.gov. **Deadline for receipt of applications: January 1, 2010.**

/s/ Joyce Kent

Joyce Kent
Acting City Clerk, City of Deltona